

INFORMATION ON THE PROCESSING OF PERSONAL DATA

1. WHY THIS INFORMATION

Pursuant to EU Regulation 2016/679 (Regulation below) and Legislative Decree 30 June 2003, n. 196 and subsequent amendments, this information describes the methods of processing of personal data provided by subjects interested in taking out a subscription to the Asimmetrie magazine, or subscribing to the INFN newsletter or who are interested in interacting with the editorial staff of the magazine as well as learning about the scientific-institutional activities of the INFN and receiving information on the promotional, communication, training and information initiatives promoted by the Institute, also in collaboration with other public or private bodies.

2. THE DATA CONTROLLER

The Data Controller of the data provided by completing the electronic form is National Institute of Nuclear Physics (INFN) Via E. Fermi n. 40, Frascati (Rome)
e-mail: Presidente@presid.infn.it
PEC: amm.ne.centrale@pec.infn.it

3. THE DATA PROTECTION OFFICER

The data protection officer can be reached at the email address dpo@infn.it

4. NATURE OF THE PROCESSED DATA, LEGAL BASIS AND PURPOSE OF THE PROCESSING By processing is meant all operations, or series of operations, concerning the collection, recording, organisation, conservation, consultation, elaboration, modification, selection, extraction, comparison, use, interconnection, blocking, communication, cancellation and destruction of data.

INFN processes the data collected exclusively to achieve its institutional purpose of promoting scientific education and the dissemination of scientific culture. The common personal data requested are:

- for subscribing to and sending the magazine Asimmetrie: name, surname, e-mail address, physical address and professional category;
- for contacting the editorial staff of the magazine Asimmetrie: name, surname and e-mail address;
- for sending the INFN newsletter: e-mail address;
- for subscribing to the SCUOLA INFN mailing list name, surname, e-mail address, region, municipality and user category;
- for subscribing to the HOP mailing list: name, surname, e-mail address, region, municipality, name and school's mechanographic code;
- for sending the monthly newsletter of Scienzapertutti: name, surname and e-mail address;
- for participating in the Scienzapertutti 'Bang' app ranking: e-mail address;
- for requesting the archive material of the media library website infn.it
- to request archive material for the website mediateca.infn.it: name, surname, e-mail address;
- to register for events for the online school of the Communication Office: name, surname, e-mail address region, municipality and user category;

-for the request of certificate of participation in events for the school online Office Communication e-mail address, class, school, municipality, list of names and surnames of certificate applicants;

The requested data are provided directly by the interested parties, subject to their consent, and processed by INFN to enable delivery of the magazine *Asimmetrie*, the management of the relevant subscription and the constant improvement of the editorial product in relation to users, to interact with the editorial staff of the magazine and to enable the sending of newsletters relating to INFN's scientific-institutional activities and all INFN's promotional, communicative, educational and dissemination initiatives. The provision of personal data for the purposes described above is optional, and failure to provide such data will make it impossible to carry out the scientific information services offered by INFN. Consent may be revoked at any time without affecting the lawfulness of processing carried out prior to revocation.

5. METHODS OF PROCESSING

The INFN processes personal data, also with the aid of electronic or automated means, in accordance with the principles set out in art. 6 of the Regulations, using security measures to guarantee the protection of their confidentiality and to avoid the risks of loss, destruction, unauthorized access, processing that is not permitted or does not conform to the purposes described above. The processing is carried out by the Communication Office, at the Presidency Offices, in Rome. The data may be processed by staff or by collaborators or by persons appointed as data processors or appointees, duly instructed and made aware of the constraints imposed by law. By way of example, such third parties may include: companies involved in the management or maintenance of the IT infrastructure on which the site is based, or logistic operators for the delivery of the magazine to the interested parties. Personal data will not be communicated to third parties or disseminated, except in cases provided for by national or European law. INFN does not adopt automated decision-making processes, nor does it carry out profiling activities using the personal data collected.

6. TRANSFER OF DATA ABROAD

The personal data provided will not be transferred to third countries or to international organisations, except to the extent necessary to allow delivery of the magazine.

7. COMMUNICATION AND DISCLOSURE

The data collected will not be disseminated or communicated to third parties, except in the cases provided for by law and in the manner permitted by it. This is without prejudice, in any event, to the communication of data to companies expressly appointed to perform certain services within the scope of the activity carried out by the Data Controller and/or, in general, on its behalf, which will operate as autonomous data controllers and/or data processors, as well as the communication and/or dissemination of data requested, in compliance with the law, by police forces, judicial authorities, information and security bodies or other public entities for purposes of defence or state security or the prevention, detection or repression of crimes.

8. PERIOD OF DATA STORAGE

The INFN shall process personal data collected from each data subject for the time necessary for the purposes for which they were requested and in any case not beyond any withdrawal from the subscription or from the newsletter expressed by the data subject, unless it is

necessary to store them in order to defend or assert a right or to comply with any further legal obligations or orders of the Authorities.

9. RIGHTS OF INTERESTED PARTIES

The INFN recognises and guarantees every interested party access to personal data concerning him/her, their rectification, limitation, cancellation and the right to oppose their processing. INFN guarantees the right to lodge a complaint with the Personal Data Protection Authority regarding the processing of personal data. The rights indicated above may be exercised by means of a specific request addressed to the Data Controller or the person responsible for the protection of personal data, sent by e-mail to dpo@infn.it or by registered letter to the address of the Data Controller's registered office. In order to exercise the rights, the request may also be made orally and renewed, unless there are justified reasons, at intervals of not less than ninety days. In order to exercise the rights, it is permitted to grant proxy, in writing, to a different person and also to be assisted by a trusted person.

This information is updated to 29 September 2023